

Wootton Rivers Parish Council

Minutes of the Parish Council Meeting held on 16th July 2018

Present:	Cindy Creasy	Parish Council Chair
	David Butler	Parish Council Vice-Chair
	Dean Cowley	Councillor
	Steve Rawlings	Councillor
	Neil Worthington	Clerk
	Jerry Kunkler	Wiltshire Councillor
Apologies:	Glenn Leech	Councillor
	Anne Swift	Councillor

1. Declarations of Interest and the granting of dispensations.

Councillors were reminded of the Code for Conduct and the need to declare any interest relating to the items on the Agenda. David Butler had declared an interest in item 5a of the Agenda (planning application at Noyes Farmhouse) as East Wick Farm was a close neighbour, and therefore withdrew from the meeting while this item was discussed.

No further interests were declared.

2. Minutes of Previous Meeting and Matters Arising.

The Minutes of the Parish Council Meetings held on 14th May 2018 and 25th June 2018 were agreed as a true record and signed by the Chair.

Matters arising :-

Cutting back trees above car park bays – Jerry Kunkler would ask Wiltshire Council's tree officer to inspect the trees which were leaning on the boundary wall and would advise if there was a safety issue. *Action – Jerry Kunkler*

Community Infrastructure Levy – Jerry Kunkler confirmed that the CIL levy would be paid to the Parish Council on commencement of a development.

Signboard at East Wick – Jerry Kunkler advised that the Parish Council would have to apply officially to CATG if funding was required to repair the signpost. The next meeting was in September. *Action: Chair/Clerk*

Defibrillator - the heater in the defibrillator case was due to be checked by an electrician shortly.

Standing Orders – the model standing orders had been amended to suit our specific requirements. These would be circulated to Councillors and there would be a short briefing on the changes before the September meeting. One of the changes is that as the majority of planning decisions need to be made at a council meeting the increasing number of extra meeting now necessary could be offset by a reduction in the regular meetings. This was to be discussed at the September meeting.

GDPR – some work had been carried out but further advice was needed to formulate new statements for the website and on emails.

Online banking – the application to request online banking was still to be completed.

Action: Chair/Clerk

Gulley clearance/Road sweeper – Jerry had spoken to Wiltshire Highways and reported that the gullies were to be pumped out by the end of the summer and that the heavy sweeper would attend when next in the area. *Action: Jerry Kunkler*

Metrocount – CATG had acknowledged our application for a speed recorder. Cindy agreed to check the current position. *Action: Chair*

3. Report from Wiltshire Councillor

Jerry Kunkler reported on Wiltshire Council and Pewsey Area Board matters:

- Wiltshire Council had proposed closure of the Everleigh Recycling Centre and was currently proceeding with a consultation which is available on their website.
- The household recycling collection was being expanded and additional materials were to be collected from August including plastic pots, trays & tubs and food and drink cartons.
- Wiltshire Council had approved the new housing site allocations but there was no change to the Pewsey area numbers already planned.
- Wiltshire Council staff and resources were being diverted to Amesbury to deal with tasks arising from the nerve agent incident and additional funding from central government was being requested to meet the costs.
- The boundary review and the proposal to reduce the number of councillors was still ongoing.
- Work at Pewsey Leisure Centre is going well and the pool has been tested and is now being completed. Opening is due in the Autumn.
- The next Area Board meeting is on 3rd September.

4. Report from Community Police Officer.

A police officer was unable to attend the meeting but the monthly report had been received for June. There had been no incidents reported in Wootton Rivers although there were non-dwelling burglaries in nearby parishes. The police were prioritising beauty spot theft from motor vehicles and advised on household security whilst residents were on holiday.

5. Planning

Noyes Farmhouse application 18/03046/FUL

Revised plans had been received following the final bat survey. The changes were minor – adding artificial swallow nests, increasing the number of bat entrances and a restriction on external lighting on the east elevation. It was unanimously agreed that the Parish Council response should be to support these changes.

Church Farm Development

As no news had been received from the executors of the Antrobus Estate, a further request for information on the progress on the development had been sent. The executor had replied that there was no further news at the moment and he had asked the family to update the PC directly.

6. Finances

The following cheques which had been issued since the last meeting were authorised:

- Wessex Print Centre – printing Summer Contact - £18.50
- St John's College – Recreation Ground Rent - £175.00

The VAT refund of £315.02 had been received.

The following cheques were authorised and signed :-

- Idverde Ltd – grass cutting 1st Quarter – £270.96
- AED Locator (EU) Ltd – monitoring defibrillator - £58.80 *

* The defibrillator is checked on a 2 weekly basis using a system administered by the company who originally supplied the defibrillator, who then liaise and pass the results to the Ambulance Service so that our defibrillator is integrated into the emergency 999 system. For many years this service was provided free but they are now having to introduce an annual charge of £49 + VAT. As there is no practical alternative this cost was accepted.

Recreation Ground expenses

A tree had fallen onto some of the equipment fortunately without damaging it – this had needed to be cleared at a cost of £180 +VAT. Tony McGarry had also asked the tree surgeon to check the other trees and they had identified various works required. A quotation to carry these out works had been received in the sum of £550 + VAT. It was noted that the cost of carrying out all this tree work would equal the amount received from last year's Food Festival which had been ringfenced to spend on the Recreation Ground. Tony had also provided details of replacement play houses to replace the one which was damaged. The cost of these are in the range of £100 – 150.

It was agreed to meet with Tony and the tree surgeon to assess what work was necessary and what could be carried out as part of the annual clean up to keep within budget. The option may be available to go back to St John's College who, as the landowner, had paid for tree work before.

7. Correspondence received.

Parish Steward scheme – It was noted that his next visit was due on 18th July and he would be asked to carry out the normal tasks. This was the first visit this year as he had been constantly called away to deal with other emergencies and special events. The deep holes at the side of the road near the Brimslade junction and up Martinsell Hill were to be reported to Wiltshire. *Action: Clerk*

Facebook – the Parish Council had been notified of the setting up of a closed Facebook page for Wootton Rivers residents and noted the terms of reference.

Footpaths – the Parish Council had received a number of complaints about the new gates stopping foot access across the field North of the village where the new barn had been built. It was agreed Anne Swift would contact the Wiltshire Rights of Way team to see what action could be taken. *Action: Anne Swift*

Railway – notice had been received that Network Rail were to carry out work at night to remove trees and shrubs on their land up to 8m each side of the track.

PCAP – the next meeting is at 7pm on 19th July at Easton Royal Village Hall.

8. Matters raised by the public / AOB

David Butler would formulate a plan in conjunction with David Wardlaw to bring a proposal back to the parish council for consideration if the space to the West of the allotment was not rented out and that this may require some further public consultation. *Action: David Butler*

Date of the next meeting – 3rd September 2018 at 7.30pm in the Village Hall.