

# Wootton Rivers Parish Council

## The Parish Meeting

The Wootton Rivers Parish Meeting will take place on **MONDAY 14th May 2018 in the Village Hall at 7.30pm**

There will be a report on the activities of the Parish Council during the last year followed by the opportunity for any resident or local group to question the Parish Council or to address the meeting on any matters concerning the village and parish.

Followed by the **Annual Meeting of the Parish Council**

### Agenda

1. Election of Chair and Vice Chair.
2. Declarations of Interest on any items on the Agenda and consideration of the granting of dispensations if necessary.
3. To approve the Minutes of Meeting held on 5th March and 4th May 2018 and report on any matters arising.
4. To approve and adopt the latest Standing Orders for Parish Councils.
5. Report from Wiltshire Councillor – Wiltshire Council & Area Board Meetings etc.
6. Report from our Community Police Officer.
7. Update on Road maintenance issues and Parish Steward visits etc
  - Annual meeting with Wiltshire Highways 23 May 2018
  - 'No HGV's' sign on Easton Royal road
  - 20mph speed limit/ Metrocount application
  - Parish Steward visits
8. Update on implementation of General Data Protection Regulations (GDPR)
9. Planning
  - To agree procedures for commenting on minor planning applications
  - To consider application no 18/03938/TCA – work to trees at Greenaways
10. NDP – to receive final report

11. Finance
  - to approve the accounts for 2017/18 & approve forms for the external auditor & report on the internal audit.
  - to approve payments made since the last PC meeting & authorise the issue of any cheques
  - to approve the insurance renewal quotation
  - to receive details of the Salary Award for Parish Clerks for 2018
  - to confirm receipt of precept amount from Wiltshire Council
  - to confirm letting of grass cutting contract to Idverde
  - to report on progree to register for online banking
12. To report on correspondence & emails received.
  - Wiltshire Legal services – reminder to ensure Register of Interests are kept updated
  - Swimming pool drain overflowing on road
13. Matters raised by the public.
14. Date of the following meeting - 16th July 2018